



May 2017

Billesley Primary School  
Trittiford Road, Billesley  
Birmingham, B13 0ES

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Dear Applicant

### **Key Stage 2 Teacher**

Thank you for your interest in the above position at Billesley Primary School; please find enclosed an application pack which includes the following:

- Job Description
- Person Specification
- Application Form (and Guidance)

If you would like to attend an informal visit to the school, please contact **Mrs C Smith (Office Manager)** to arrange a mutually convenient time to attend.

**Please complete and return your application by post or e-mail to the address above, to arrive no later than 4.00 pm on the closing date of: Friday 19th May 2017.**

We look forward to your reply.

Kind regards.

Yours faithfully

A handwritten signature in black ink that reads "Johanne Clifton".

Johanne Clifton

**Principal**

**For and on behalf of the governing Body of the Elliot Foundation Academies Trust**